

# MOVING Checklist

Most people experience moving at least once. Whether you are moving down the road, across town or across the country, it can prove to be a challenging time. A well-organized and planned move can greatly reduce the stress involved in packing up and transporting a lifetime of belongings. **The following check list can help you stay organized!**

## 6-8 WEEKS BEFORE YOU MOVE:

- Reserve a rental truck or make arrangements with a professional mover
- Getting packing supplies– tape, boxes, tissue paper, bubble wrap, markers
- Clean out closets, basement and garage  
*Have a yard sale or donate unneeded items to charity!*
- Advise post office of new address and effective date
- Send change of address to:
  - Insurance Company
  - Banks, Credit Card Companies, Book Clubs
  - Hydro, Utilities and Gas
  - Telephone / Cable TV / Internet Company
- Arrange to transfer your household insurance to your new home
- Arrange to have utilities connected for your new home.
- Get new telephone number
- Ask about installation of phone jacks if moving to a new construction home

Use our handy **ADDRESS CHANGE CHECKLIST** to keep track of all your accounts and services that need to be switched over to your new home address.

## 2-3 WEEKS BEFORE YOU MOVE:

- Stop or transfer newspaper and other home deliveries
- Obtain school, medical and dental records
- Obtain veterinary records for pets
- Reserve elevator if moving from an apartment
- Defrost freezer
- Return library books

## A FEW DAYS BEFORE YOU MOVE:

- Finish packing - *make sure boxes are clearly marked with the room they will go in!*
- Place important documents in a safe box that you will carry  
Mark “do not move” on the box - *move this box yourself*
- Prepare an open first box with basic kitchen and bathroom supplies, towel, bedding and hammer, screwdriver to set up furniture
- Label keys for new occupants

## MOVING DAY:

- Check all rooms and closets to make sure nothing has been left behind
- Turn down thermostat
- Leave labeled keys with the landlord, solicitor or real estate agent
- Check that you have keys to every lock in your new home
- Show the movers where to put boxes and furniture
- Unpack your “open first” box
- Set up your bed; unpack the kitchen and bathroom to help you feel at home

## AFTER THE MOVING DAY:

- Change the address on your driver’s license and car insurance

TW | GUELPH 11-292 STONE ROAD | GUELPH, ONTARIO | N1G 3C4  
TW | KW 240 DUKE STREET WEST | KITCHENER, ONTARIO | N2H 3X6

226.314.1600  
[trilliumwest.com](http://trilliumwest.com)

*Leading* REAL ESTATE COMPANIES IN THE WORLD™  
**TRILLIUMWEST**

